

## **Contractor's Progress, Status, and Management Report (CPSMR)**

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<b>Report Date:</b>	16 March 2020
<b>Report Period:</b>	18 February 2020-16 March, 2020
<b>Project Name:</b>	Newberg Historic Sidewalk Feature Inventory
<b>Client:</b>	Harris Environmental Group, Inc.
<b>Client Representative:</b>	Dana Holschuh

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### **COMPLETED TASKS IN PREVIOUS MONTH:**

- Met with Chuck Zickefoose on Monday February 24<sup>th</sup>, went over his knowledge of the features and local history, leads to follow up on etc.
- Continued research of sidewalk feature history and compilation of Newberg history for report
  - Consulted list of city ordinances to cross-reference the names of contractors recorded in the field
  - Consulted Sanborn fire insurance maps from 1905, 1912 and 1929 to correlate locations of horse rings and other feature with historic buildings
  - Online research through George Fox archives to find photos of areas where stamps were observed.
- Began compilation of report materials and write-up of Newberg sidewalk history; analysis of feature distribution and history

### **UPCOMING TASKS FOR NEXT MONTH**

- Use high-quality GPS to take accurate locations on all features recorded in order to create the shapefile for inclusion in our final submittal to the City.
- Continue research and analysis of features recorded, including meeting with Chuck and appointments at the George Fox archives and at the Public library
- Continue compilation of report materials and writing of report

### **UPDATED SCHEDULE**

- No updates at this time

### **PROBLEM AREAS AND RECOMMENDATIONS FOR SOLUTIONS:**

- None as of this update

### **RESULTS OF PREVIOUSLY IDENTIFIED ISSUES:**

None.

### **CHANGES IN DIRECTION FROM PROGRAM BASELINE, INCLUDING ACTUAL OR POTENTIAL SCHEDULE IMPACTS:**

None this period.

### **FINANCIAL STATUS:**

The project remains within budget. An invoice will be prepared and sent to the City within the week of March 16, 2020.



**OTHER INFORMATION:**

None this period.